

Mat-Su Central School

2016-17 BUY-OUT OPTION

Mat-Su Central School provides a buyout option of up to \$500 per student for families who are transferring to MSCS from Non-District home school programs within the Mat-Su Central service area and who meet our program eligibility requirements. This enables families who want to keep resources from their previous program, to transfer more easily from other programs to Mat-Su Central School. This opportunity will be available for families who transfer to MSCS by September 30, 2016 and remain in the MSCS program at least through November 1, 2016.

1. Complete & submit paperwork for enrollment with MSCS.
2. Decide what resources will be kept from previous program. Items should be included on the current ILP and comply with the 2016/2017 MSCS Family Handbook.
3. Notify previous program that student(s) will be withdrawing.
4. The two buy-out options are available by a credit to the student's allotment as follows:
 - a) Mat-Su Central School pays the Non-District program directly - Submit receipt(s) and list to MSCS Accounting Department along with completed Pre-Order form.
 - b) Reimbursement check to the family - Parent pays for materials and provides itemized list and costs of resources to MSCS. This can be a print out from previous program listing items currently indebted and /or receipts for items already paid for by parents. Also turn in completed Green Reimbursement Request form.
5. This option must be exercised within 12 months from the date of initial enrollment.
6. Upon approval, after November 1, 2016, the buyout amount will be credited to the family's allotment, up to an additional \$500 per student. Amounts over the \$500 buy-out amount may be reimbursed from the family's 2016/17 allotment amount using the normal reimbursement process.
7. Buyout Option / Reimbursement Request Form must be received at MSCS no later than May 1, 2017 at 8:00 AM (Reimbursement Deadline for 2016/2017).
8. Items valued at \$150.00 or more must be tagged with MSBSD/MSCS Inventory ID Tag.

PLEASE COMPLETE THE FOLLOWING INFORMATION:

PREVIOUS PROGRAM: _____

STUDENT NAME(S): _____

PARENT NAME(S): _____

MAILING ADDRESS: _____

PHYSICAL ADDRESS: _____

Home Phone: _____ Cell Phone: _____

Resources to Buy:	Reimbursement Amount
	\$
	\$
	\$
	\$
Total Amt:	\$

Parent/Guardian Signature: _____

Approved: _____
 Advisory Teacher

Approved: _____
 MSCS Principal